

WAKE FOREST

Christmas Parade
2009

**BE A PART OF THE 2009 WAKE FOREST CHRISTMAS PARADE
IN HISTORIC DOWNTOWN WAKE FOREST**

Saturday, December 12, 2009 at 1 pm

INFORMATION FOR PARTICIPANTS:

Applications to participate in the 2009 Wake Forest Christmas Parade will be accepted beginning July 1, 2009. Entries postmarked by July 31, 2009 will be given priority placement in the parade and will be eligible for the three payments plan (August 15, September 15, and October 15).

Entries postmarked between August 1, 2009 and October 15, 2009 will be considered for inclusion based on number of entries needed for each category (commercial, youth athletic, youth civic, general entry). Accepted entrants will be notified via email by October 31, 2009. Payment for entry must be received by November 15 to secure position in the parade.

The Wake Forest Christmas Parade is a fun-filled event for the over 3,000 participants and 17,000 spectators. Parade rules are designed to remind participants that sometimes even the most innocent actions can provoke significant problems in a crowded area. The rules are in place to ensure that we have an orderly, safe and joyful parade. Please communicate the rules to all members of your parade entry.

**Entry form must be postmarked on or
before October 15, 2009**



Produced by the Wake Forest Downtown Revitalization Corporation

137 South White Street, Wake Forest, NC 27587 (919) 570-1372.

For more information, contact Maggie O'Neill, maggie@wakeforestdown.com.

Instructions for Participants

SATURDAY DECEMBER 12, 1:00 PM

REQUIRED SIGN IN

WHEN	Beginning promptly at 10:00 am. Early arrivals cannot be accommodated. Please do not arrive prior to 10:00 am.
WHERE	With the Parade Registrar at the check point on Holding Avenue
WHO	ALL participants

LINE UP

WHEN	Noon
WHERE	Beginning at Wake Forest Florist on S White Street and wrapping around onto Holding Avenue. Each group's location is as directed by Parade Officials.

PARADE ROUTE

Please review the parade route map which will be sent with entry confirmation.

The streets surrounding the parade route will be closed at 10:00 a.m.

The parade will begin at the intersection of Elm and South White Street, continue north on South White Street, turning right at East Wait Avenue, then right again on Brooks Street. Parade ends at Renaissance Plaza at the intersection of Brooks Street and Elm Avenue.

PARADE END

Unloading will occur within the Renaissance Plaza. **DO NOT STOP** at the intersection of Brooks and Elm to unload. **DO NOT** unload until directed by parade officials. Be sure to keep control of children, keep them out of the road and out of vehicular access areas.

PARADE RULES

Please communicate these rules to everyone in your group. Failure to comply with these rules and/or instructions from Parade Officials could result in removal from the parade line-up this year and future years. Thank you for your understanding and compliance.

- There is only ONE Santa in the parade, provided by Wake Forest DRC.
- **DO NOT** leave the parade lineup until the parade ends at Renaissance Plaza.
- There are no provisions for food while in lineup, Port-a-johns will be located under the watertower at the corner of Holding Avenue and S. White Street in the staging area.
- Be conscious of emergency vehicles while in the parade lineup. Parade volunteers coordinate this event, and are **NOT** responsible for children. Adult supervision of your group is required at all times.
- **ABSOLUTELY NO ONE** is to jump from a float while it is in motion.
- The float must come to a complete stop before participants disembark.
- Maximum number of people on any float is 20 (total number of adults and children).
- Adult supervision for ALL children under the age of 14 is required in addition to the driver of the vehicle.
- All hands and feet must be kept inside the vehicle at all times and everyone **MUST** remain seated.
- **Candy may not be thrown to the public at any time. DO NOT THROW CANDY!** Such action can harm those watching the parade. Children can be run over by parade vehicles while trying to collect candy. Candy and promotional material may be handed out to the crowd by your representatives walking along side of your entry. Loud noises, such as sirens, are discouraged since these can frighten children and horses that participate in the parade.

Thank you for your help in making this a great community event!

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Contact Information

ORGANIZATION NAME:

If applicable, please provide the additional information:

{ } YOUTH CIVIC ORGANIZATION

Girl Scouts of the USA: { } DAISY { } BROWNIES { } JUNIORS { } SENIORS

Boy Scouts of America: { } CUB SCOUTS { } BOY SCOUTS

YMCA Indian Program: { } GUIDES { } PRINCESS { } TRLBLAZER { } TRLMATES

TROOP / TRIBE #

{ } YOUTH ATHLETIC ORGANIZATION

Team name:

Age group:

CONTACT PERSON:

MAILING ADDRESS:

CITY:

STATE:

ZIP:

EMAIL:

DAY PHONE:

EVENING PHONE:

CELL PHONE:

Entry Information

Please choose either option A or option B:

A { } We need a pre-decorated float with driver.

The Wake Forest DRC will provide float, sign and driver. Your organization only needs to show up, get on the float, smile and wave to all the people and get off at the end of the route when instructed. No set up, no clean up. To see examples of floats from prior years, go to www.wakeforestdowntown.com. Detailed instructions will follow.

{ } FULL FLOAT - \$575 entry fee, maximum of 20 riders including children

{ } HALF FLOAT - \$375 entry fee, maximum of 10 riders including children

of riders on float: # of additional walkers: Name to appear on float:

Special comments or requests:

If you filled out option A, you can skip option B and go directly to the Release section of application.

Check #: (1) (2) (3)

Amount rcvd: (1) (2) (3)

Payment rcvd on: (1) (2) (3)

Application rcvd on:

OFFICE USE ONLY

over

B { } We do not need a pre-decorated float. We will provide our own vehicle and/or walk.

of participants walking: # of participants riding:

Number of vehicles: { } NONE { } ONE { } TWO

Type of vehicle: 1 { } CAR { } TRUCK { } FLOAT (truck pulling trailer) Length of trailer:

Type of vehicle: 2 { } CAR { } TRUCK { } FLOAT (truck pulling trailer) Length of trailer:

Comments regarding entry:

Select from one of the following to calculate your entry fee:

COMMERCIAL—\$200

Any for-profit organization or company including dance schools.

YOUTH ATHLETIC—\$10

CASL, Pop Warner, etc. Each team (age group) requires a separate entry.

YOUTH CIVIC—\$10

Girl Scouts, Boy Scouts, YMCA Indians (Each troop or tribe requires a separate entry.)

GENERAL ENTRY—\$30

Church, school, neighborhood or community group.

We request that all teams, troops and tribes please wear their uniforms or matching attire and carry a sign or banner that identifies the group.

Release

I have read and agree to all the terms and conditions. I further release the Wake Forest Christmas Parade, the Wake Forest Downtown Revitalization Corporation and all of their duly appointed representatives of all liability and responsibility for any injury, damage or loss sustained by participants, guests or vehicles before, during or after the Wake Forest Parade or as a result of my organization's participation in the Parade. I understand that the Wake Forest Christmas Parade reserves the right to remove any displays or deny entry to any group(s) that do not meet the standards set forth in the guidelines. I understand that there are no refunds or rain checks due to inclement weather. I agree to allow the Wake Forest Christmas Parade use of photographs and video taken during the Parade for purposes of promoting the Parade this year and future years. I understand that the Wake Forest Christmas Parade reserves the right to revise these regulations and/or terminate this agreement at its sole discretion.

I have read the attached Parade guidelines and agree on behalf of my organization to adhere to all guidelines and safety rules. I will communicate to all participating members of my organization the guidelines and safety rules. In addition, I, and all members of my organization, agree to follow all instructions from Parade officials.

SIGNATURE:

PRINTED NAME:

DATE:

Mail completed application to the Wake Forest DRC:



Wake Forest Parade
c/o Wake Forest DRC
PO Box 78
Wake Forest NC 27588



Questions?
(919) 570-1372
info@wakeforestdowntown.com

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